

# Searching for videos in DeakinAir and CloudDeakin

## DeakinAir



CRICOS Provider Code 00113B

Prepared by the Deakin Learning Futures TeachAssist team

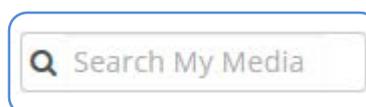
[teachassist.deakin.edu.au](http://teachassist.deakin.edu.au)

### Overview

You may end up with a very long list of videos in your My Media section of DeakinAir. You can search for your videos using DeakinAir or a CloudDeakin unit site rather than having to scroll through several pages of videos.

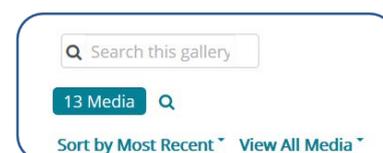
### Searching in DeakinAir

1. Login to updated [DeakinAir](#).
1. Select **My Media** from the drop-down box in the top right-hand corner of the window.
2. Use the **Search My Media** box at the top of the list.



### Searching in CloudDeakin

1. Use exactly the same procedure as above other than locating your list of media.
2. In the CloudDeakin unit site go to **My Tools** in the Navbar and select **DeakinAir**.
3. The DeakinAir list shows all of the videos you have uploaded to the unit site. Use the **Search My Media** box above the list of videos.
4. You can also search through all videos that have been placed in the Media Gallery in the unit site. This includes those videos published by students and other staff.
5. In the Navbar select **Media Gallery** in the **More** dropdown menu and access the **Search This Gallery** field.



### Wildcard search

If you are unsure of the exact spelling or version of the word used in the name of your video use a wildcard search. A wildcard search will look for any extensions to a base word. To do this place an asterisk **\*** at the end of your search term. For example: if you are unsure if the word is Booked or Booking, type **Book\*** in the search field and the results will include books, booked, booking etc. Similarly if you are not sure if your video is called Publicising your media or Publicity for your media type **Public\*** and you will get a list of all of your videos which have words containing **Public** in the title.

### Further resources

For more help, TeachAssist have created a suite of [video tutorials](#) for the updated DeakinAir platform.

**IF YOU REQUIRE ASSISTANCE PLEASE CONTACT TEACHASSIST ON PH. X78597 OR  
[TEACHASSIST@DEAKIN.EDU.AU](mailto:TEACHASSIST@DEAKIN.EDU.AU)**