Guide: Moderating videos in CloudDeakin

DeakinAir

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Overview

As a staff member enrolled in a CloudDeakin unit site you have the ability to ‘Moderate’ videos in the Media Gallery. You can approve whether or not a video is published to the gallery and visible to all members of the unit site. This will be particularly relevant if students are expected to post videos to the site. A moderator can check the video prior to publishing to ensure that: it works; is legal and has appropriate content for the site.

Publishing videos to the Media Gallery

1. Access the Media Gallery by selecting More on the Navbar.
2. In the Media Gallery check for Pending items. Any videos which are pending will need to be approved by a moderator before they are published to the Media Gallery.
3. Select the Pending tab.
4. To approve all pending videos at once select the radio button above all of the pending videos and then select Approve.
5. Alternatively you can click the individual Approve button next to a video to approve them individually.
Removing content from the Media Gallery

If you publish a video in error you can remove it from the Media Gallery.

1. Select the + in the bottom right-hand corner of the video thumbnail.
2. Your own videos will show a Remove and an Edit button. All other videos will show only Remove. Click Remove and confirm when prompted.
3. Removing the video from the Media Gallery does not delete it. The video owner/creator can still access the video from their DeakinAir tab and can resubmit it for moderation if needed.

Further resources

TeachAssist have created a suite of video tutorials for the updated DeakinAir platform.

IF YOU REQUIRE ASSISTANCE PLEASE CONTACT TEACHASSIST ON PH. X78597 OR TEACHASSIST@DEAKIN.EDU.AU