

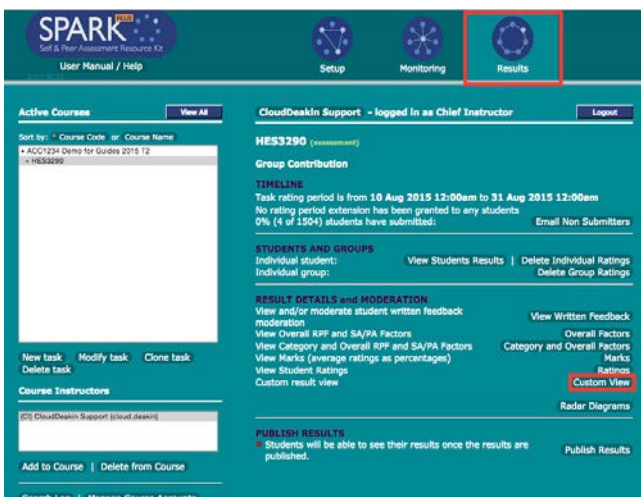
Moderation and Results in SparkPlus (Guide 3)

SparkPlus is an online assessment tool. It allows students to evaluate themselves and peers on tasks. This guide is to be used when academic staff are moderating and publishing the peer assessment results to students.

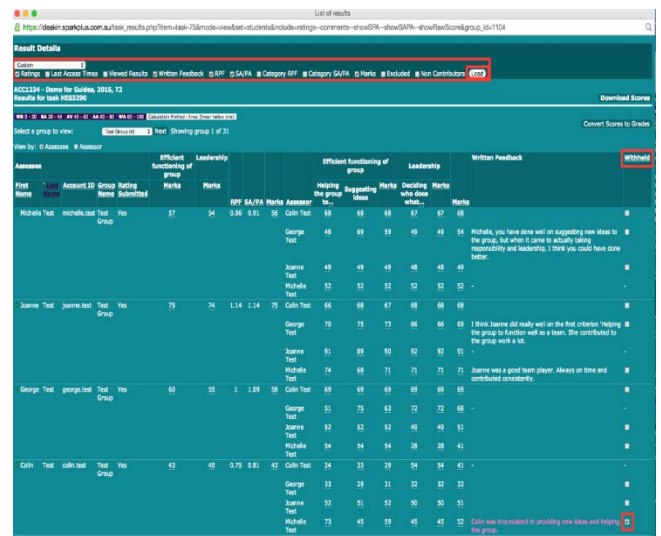
- Under the **Monitoring** tab, you can see how students are rating each other.
Select the group you would like to see the results.
Click Show Results/Show Ratings to see more details.
Note: Click on **Email Non Submitters** to send emails to those students who have not submitted a rating.



- In the **Results** tab, click on **Custom View** under RESULT DETAILS AND MODERATION.



- A new window opens.
Under **Custom**, Click on the factors you want to view – e.g. Ratings, Written Feedback, RPF, SA/PA, Marks. Select a group to view from the dropdown window. Click **Load**.
Note: you can withhold specific student's written feedback on this page if desired/appropriate.

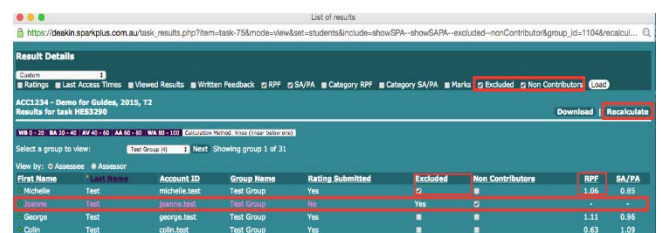


- If you wish to moderate students' results, click on Excluded and/or Non Contributors then click **Load**.
Click which students are to be excluded or non-contributors and click **Recalculate**.

Close this window when you finish moderating.

Excluded: to exclude particular student's data entry (not the data entered by others for him/her).

Non-contributors (highlighted in pink): to exclude students who have been unable to contribute to the task. All the results entered by them and the results entered for them are ignored in the calculations.



5 Click Publish Results on the results page.

Note: You can't publish results while the SP is still open to students.

Note: Only Chief Instructor have this function. Instructors should contact Chief Instructors to publish results.

The screenshot shows the SPARK interface for a Chief Instructor. The top navigation bar includes 'Setup', 'Monitoring', and 'Results'. The main content area displays course information for 'HES3290' and a 'Publish Results' button, which is highlighted with a red rectangle. The interface also shows a list of active courses on the left and various moderation options in the center.

6 When prompted, click OK.

The screenshot shows a Chrome browser warning dialog box. The text reads: "The page at https://deakin.sparkplus.com.au says: Are you sure you want to Publish Results?". There are two buttons: "Cancel" and "OK".

7 Note: the results/factors that students see will depend on what was included in the STUDENTS FEEDBACK OPTIONS under the Setup tab.

The screenshot shows the 'STUDENTS FEEDBACK OPTIONS' section in the SPARK interface. It lists several options with their current status:

- Allow students to see the rated profile: No
- Publish overall Self Assessment / Peer Assessment Factor (SA/PA): Yes
- Publish overall Relative Performance Factor (RPF): Yes
- Publish category Self Assessment / Peer Assessment Factor (SA/PA): No
- Publish category Relative Performance Factor (RPF): No
- Publish overall self and peer average ratings in one slider: No
- Publish feedback: Yes
- Publish average rating (the average assessment given by a student): No

8 Notify students that the results are viewable within SP or transfer some of the information back into CloudDeakin to share results.